

Committee(s): Corporate Services Committee	Dated: 19 October 2022
Subject: Updates to the Terms of Reference of the Corporate Services Committee	Public
Does this proposal require extra revenue and/or capital spending?	No
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Emma Moore, Chief Operating Officer	For Decision
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Summary

This report proposed some amendments to the Terms of Reference of the Corporate Services Committee to reflect changes to the Corporation's organisation following the Targeting Operating Model (TOM) work, and to more fully reflect the Committee's remit.

Recommendation(s)

Members are asked to:

- Approve the proposed changes to the Terms of Reference of the Corporate Services Committee, as set out in **Appendix A**.

Main Report

Background

1. The role and remit of the Corporate Services Committee (the Committee) is captured in the Terms of Reference (the Terms). These Terms have not yet been updated to reflect changes to the Corporation's organisation following the TOM, such as creation of Operations as a new Department. In addition, two new teams have been created in the Corporation: Corporate Health and Safety; and Equality, Diversity and Inclusion. These areas already fall under the Committee's remit, but the Terms could better reflect its role in relation to them.
2. We have taken the opportunity to strengthen references to the Committee's cross-Corporation role, including in relation to the City's wider Institutions.
3. These updates are factual and therefore not anticipated to be controversial. They edits are purely intended to ensure that the Terms are up to date and accurately reflect the Committee's remit, rather than change the remit of the Committee itself.

Current Position

4. The current Terms of the Committee are attached at **Appendix B** for comparison.

Proposals

5. We recommend that Members approve the proposed changes to the Terms of Reference of the Corporate Services Committee.

Appendices

Appendix A – Proposed amendments to the Corporate Services Committee Terms of Reference with changes shown in track

Appendix B – Current Corporate Services Committee Terms of Reference

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